

Bylaws of University of Maryland Panhellenic Association

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Article I. Name

The name of this organization shall be the Panhellenic Association of the University of Maryland, College Park.

Article II. Object

The object of the Panhellenic Association shall be to develop and maintain women's fraternity life and interfraternity relations at a high level of accomplishment and in so doing to:

1. Consider the goals and ideals of member groups as continually applicable to campus and personal life.
2. Promote superior scholarship and basic intellectual development.
3. Cooperate with member women's fraternities and the University of Maryland administration in concern for and maintenance of high social and moral standards.
4. Act in accordance with National Panhellenic Conference (NPC) Unanimous Agreements, resolutions and policies.
5. Act in accordance with such rules established by the Panhellenic Delegates as to not violate the sovereignty, rights and privileges of member women's fraternities.
6. To govern recruitment and new member education on the campus.
7. To organize and coordinate activities including Greek Week, Homecoming Week, Leadership Retreats, Speaker Series, and member education workshops.

Article III. Membership

Section 1. Chapter Membership Classes

There shall be three classes of membership: regular, provisional and associate.

- A. **Regular membership.** The regular membership of the University of Maryland Panhellenic Association shall be composed of all chapters of NPC fraternities at the University of Maryland. Regular members of the College Panhellenic Association shall pay dues as determined by the College Panhellenic Delegates. Each regular member shall have voice and one vote on all matters.
- B. **Provisional membership.** The provisional membership of the University of Maryland Panhellenic Association shall be composed of all colonies of NPC fraternities at the University of Maryland. Provisional members shall pay no dues and shall have voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC fraternity.
- C. **Associate membership.** Local sororities or national or regional non-NPC member groups may apply for associate membership of the University of Maryland Panhellenic Association. The membership eligibility requirements and the process for submitting an application and approval of the application shall be determined by the Panhellenic Council. Associate members shall pay dues as determined by the College Panhellenic Delegates. An associate member shall have voice and one vote on all matters except extension-related matters and, if they are not participating in the formal recruitment process, they shall not have a vote on

recruitment rules and establishment or modification of Panhellenic total. An associate member may be expelled for cause by a majority vote of the Panhellenic Delegates. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2. Privileges and Responsibilities of Membership

Duty of compliance. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these University of Maryland Panhellenic Association bylaws, code of ethics and any additional rules this Panhellenic Association may adopt unless otherwise prescribed in these bylaws. Any rules adopted by this Panhellenic Association in conflict with the NPC Unanimous Agreements shall be void.

Article IV. Officers and Duties

Section 1. Executive Board

The officers of the University of Maryland Panhellenic Association Executive Board shall be President, Vice President of Accountability, Vice President of Community Excellence, Vice President of Recruitment, Vice President of Membership Development, Vice President of External Affairs, Vice President of Risk Management Vice President of Administrative Affairs, Vice President of Public Relations and Vice President of Diversity & Inclusion.

Section 2. Eligibility and Requirements

Eligibility to serve as an officer shall depend on meeting these requirements.

- 1) Individuals must belong to an NPC chapter that has regular membership in this Panhellenic Association, as described in Article III, Section 1.
- 2) The individual may not currently serve on her chapter's executive board.
- 3) The individual must agree to serve the entire term and not study abroad.
- 4) The individual must have been a chapter member for at least one year.
- 5) The individual must have a minimum cumulative GPA of 3.0.
- 6) The individual must agree to fulfill executive board responsibilities, including several SEM walks per semester.
- 7) A chapter must be represented in this Panhellenic Association for one year before a member of that chapter may hold an office.
- 8) The individual's eligibility must be confirmed in a written document that is to be signed by their chapter President and Advisor and presented to the Panhellenic Association Executive Board with their application.
- 9) Only initiated undergraduate members may hold office.

Section 3. Slating Procedure

A slating committee is to be established one month before the start of elections. Every graduating member of the present Executive Board shall sit on the committee. Anyone who applies for a position shall not be on the slating committee. At least two outstanding Greek leaders shall be nominated by the Executive Board and the Panhellenic Advisor to be on the slating committee. The chair of the committee shall be selected by the outgoing Panhellenic Executive board prior to elections.

- A. One week before the election date, the slating committee shall post at a regular business meeting their proposed slate of the incoming board. The slating committee shall be charged with the entire duty of choosing new officers through applications, recommendations, and interviews.
- B. Applicants who filled out a complete Panhellenic Executive Board application and attended an interview with the Slating Committee but were not placed on the Slate for voting can run from the floor. All candidates must give a three minute speech.
- C. Applicants who completed the slating process that were not slated may run from the floor.

Section 4. Selection of the Executive Board

The offices of President, Vice President of Accountability, Vice President of Community Excellence, Vice President of Recruitment, Vice President of Membership Development, Vice President of External Affairs, Vice President of Risk Management, Vice President of Administrative Affairs, Vice President of Public Relations, and Vice President of Diversity & Inclusion of the University of Maryland Panhellenic Association shall be elected by a 2/3 vote by the delegates passing the slate.

Section 5. Office-Holding Limitations

No more than two members from the same women's fraternity shall hold office during the same term, unless the Panhellenic Association votes to abstain from this requirement. The slating committee will take all other instances into consideration.

Section 6. Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin upon formal installation.

Section 7. Removal

Any officer may be removed for cause by a vote of two-thirds of the Panhellenic Executive Board.

Section 8. Vacancies

Vacancies shall be filled as follows:

- Applications will be sent out to the community
- Interviews shall be conducted by the Panhellenic Executive Board
- The position shall be slated
- Chapters shall be given the opportunity to vote

Section 9. Duties of Officers

A. The president shall:

- Preside at all meetings of the Panhellenic Presidents.
- Preside at all meetings of the Executive Board.
- Serve as an ex-officio member of all Panhellenic Association committees.
- Communicate regularly with the Panhellenic advisor.

- Be familiar with the NPC Manual of Information and all governing documents of this association.
- Ensure that the NPC annual report is completed.
- Communicate regularly with the NPC area advisor.
- Maintain current copies of the following: University of Maryland Panhellenic Association bylaws and standing rules; the Panhellenic Association budget; contracts executed on behalf of the Panhellenic Association; correspondence and materials received from the NPC area advisor; all College Panhellenic reports to NPC; and other pertinent materials.
- Train the newly elected President.
- Perform all other duties as assigned.

B. The Vice President of Accountability shall:

- Perform the duties of the president in her absence.
- Serve as the chair of the Judicial Board and preside over meetings of the Judicial Board.
- Select a Judicial Board consisting of one member from each chapter with regular membership, as described in Article III, Section 1A.
- Maintain the Panhellenic Association Judicial Policy.
- Conduct judicial mediation or Judicial Processes as according to the PHA/IFC Social Judicial Policy as she sees fit.
- Be familiar with the NPC Manual of Information and all governing documents of this association.
- Coordinate Hazing Prevention Week and all associated activities during the fall semester.
- Plan values clarification and other accountability related programming.
- Train the newly elected Vice President of Judicial Affairs.
- Perform all other duties as assigned.

C. The Vice President of External Affairs shall:

- Attend, or arrange for a External Affairs cabinet member to attend regular meetings of the Interfraternity Council, National Pan-Hellenic Council, and United Greek Council, and report to the Panhellenic Association any relevant information.
- Represent, or arrange for a External Affairs cabinet member to represent, the Panhellenic Association at Student Government Association meetings.
- Represent the Panhellenic Association in all matters pertaining to the organization and execution of Homecoming Week and Greek Week.
- Preside over the External Affairs cabinet.
- Be responsible for establishing and maintaining good relations with the University of Maryland, College Park, its students, and the surrounding community.
- Shall be familiar with the NPC Manual of Information and all governing documents of this association.
- Train the newly elected Vice President of External Affairs.
- Perform all other duties as assigned.

D. The Vice President of Recruitment shall:

- Preside over the recruitment team and ensure that they function efficiently.
- Preside over recruitment meetings attended by a representative of each member chapter.
- Coordinate all planning and procedures of recruitment.
- Keep files on the proceedings concerning recruitment.
- Create a reasonable recruitment budget to be submitted to the Vice President of Administrative Affairs for approval.
- Regularly inform the Panhellenic Association, Panhellenic Chapter Advisors, and the Department of Fraternity and Sorority Life of all recruitment related matters.
- Coordinate and conduct Greek Life information sessions at summer freshmen/transfer orientations with representatives from the Interfraternity Council, Panhellenic Association, and United Greek Council.
- Shall be familiar with the NPC Manual of Information and all governing documents of this association.
- Train the newly elected Vice President of Recruitment.
- Perform all other duties as assigned.

E. The Vice President of Administrative Affairs shall:

- Supervise and assess the finances of the University of Maryland Panhellenic Association.
- Prepare the annual budget and, after its approval by the Panhellenic Delegates, provide a copy to each University of Maryland Panhellenic Association member fraternity.
- Receive all payments due to the Panhellenic Association, collect all dues and give receipts.
- Pay promptly the annual NPC dues and all bills of the University of Maryland Panhellenic Association.
- Maintain up-to-date financial records; give a financial report at each regular meeting of the Panhellenic Delegates and an annual report at the close of her term of office.
- Keep an up-to-date roll of the members of Panhellenic Delegates.
- Record minutes of all regular and special meetings of the University of Maryland Panhellenic Association.
- Maintain a complete and up-to-date file that includes the minutes of all meetings from the date of organization and current correspondence.
- Send meeting minutes to the NPC area advisor.
- Shall be familiar with the NPC Manual of Information and all governing documents of this association.
- Ensure that the Bylaws are updated as necessary.
- Train the newly elected Vice President of Administrative Affairs.
- Perform all other duties as assigned.

F. The Vice President of Community Excellence shall:

- Oversee Academic Chairs or other relevant members from member chapters.
- Oversee the collection of chapter grade rosters and individual grade release forms.
- Coordinate activities pertaining to the promotion of superior scholarship as a basic intellectual achievement.

- Promote all Panhellenic Association scholarships to member chapters and select scholarship recipients.
- Host monthly meetings with Academic Chairs from each chapter.
- Shall be familiar with the NPC Manual of Information and all governing documents of this association.
- Take on the responsibilities of community service including Day of Service, working with the community service chairs and any other related responsibilities
- Train the newly elected Vice President of Community Excellence.
- Perform all other duties as assigned.

G. The Vice President of Risk Management shall:

- Oversee a committee with Social and Risk Management Chairs from each member chapter.
- Train Social and Risk Management Chairs on the Social Event Monitoring Policy each semester.
- Make sure chapters are following the Social Event Monitoring Policy.
- Oversee the Social Event Monitoring Program.
 - Hire graduate and PHD student monitors.
 - Train graduate student monitors and Executive Board members on Social Event Monitoring.
 - Create a Social Event Monitoring schedule, which shall include all Friday and Saturday nights when school is in session and every night of Homecoming Week and Greek Week.
- Inform the Panhellenic Association of all Interfraternity Council member chapters that are on probationary status.
- Help plan and coordinate Tailgate activities with IFC, including attend weekly meetings with other stakeholders.
- Host monthly meetings with Risk Management Chairs of each chapter.
- Shall be familiar with the NPC Manual of Information and all governing documents of this association.
- Train the newly elected Vice President of Social Responsibility.
- Perform all other duties as assigned.

H. The Vice President of Membership Development shall:

- Coordinate and execute Emerging Greek Leaders Retreat with the IFC Vice President of Membership Development.
- Hold Junior PHA events every semester.
- Organize the fall and spring speakers for the community.
- Implement activities and programming to educate community members on Circle of Sisterhood.
- Be familiar with the NPC Manual of Information and all governing documents of this association.
- Train the newly elected Vice President of Membership Development.
- Perform all other duties as assigned

I. The Vice President of Public Relations shall:

- Preside over the Public Relations cabinet.
- Oversee Public Relations chairs or other relevant officers from each member chapter and hold monthly meetings.
- Enforce that Panhellenic Values are upheld in all chapter-related social media. Judicial processes/mediation will follow suit if not.
- Oversee Greek Alumni Network Initiatives.
- Develop and maintain the Panhellenic Association website and social media accounts.
- Manage all publicity of the Panhellenic Association including advertisements, press releases, and editorial comments. She shall work closely with the Panhellenic Association Executive Board and member chapters, ensuring awareness and effective communication.
- Serve as the Panhellenic liaison to *The Diamondback* and other campus media.
- Advise and oversee the production of *Columns*, and the advisor newsletter.
- Survey relevant constituency groups every year to identify perceptions of the Greek community.
- Ensure that all public relations apparel produced by member chapters upholds Panhellenic Association values.
- Shall be familiar with the NPC Manual of Information and all governing documents of this association.
- Work with and assist the Vice President of Recruitment in marketing for recruitment and recruitment related events.
- Serve on external constituencies.
- Train the newly elected Vice President of Public Relations.
- Perform all other duties as assigned.

M. The Vice President of Diversity & Inclusion shall:

- Conduct the annual training of chapter diversity chairs.
- Host biweekly meetings with Diversity Chairs from each chapter.
- Act as the liaison for diversity initiatives on campus.
- Undergo Training through the University of Maryland.
- Coordinate training & workshops for chapters, related to cultural appropriation, privilege/oppression, equity, etc.
- Train the newly elected Vice President of Diversity and Inclusion.
- Perform all other duties as assigned.

Section 10. Disaffiliation.

Panhellenic Executive Board Officers shall disaffiliate from their respective chapters beginning on a date determined by Vice President of Recruitment until the end of spring formal recruitment period. During these times, officers will not wear chapter paraphernalia. At no time shall a Panhellenic officer wear chapter paraphernalia to a Panhellenic, or Department of Fraternity and Sorority Life event.

Section 11. Social Event Monitoring

The Panhellenic Executive Board is responsible for serving as liaisons to the social event monitors during the times designated by the Vice President of Social Responsibility. Two missed sessions due to absence without finding a replacement will result in said executive board member forfeiting all scholarship funds provided as a member of the Panhellenic Association Executive Board.. Each executive board member shall refrain from using alcohol or any illegal substances during the nights she is scheduled to walk. Anytime an officer reports to their scheduled walk under the influence of alcohol, or any other illegal substance, will be considered an absence. The Vice President of Judicial Affairs is excused from walking SEM as to remain impartial for hearings that may occur.

Section 12. Executive Board Member Scholarships

The members of the Panhellenic Association Executive Board are granted a scholarship to be used only for chapter dues or University of Maryland tuition in the amount of the average of all chapter dues for the semester. Executive board members will receive one half after the spring semester to be applied to the following semester, and one half after the Fall semester to be applied to the following Spring semester. In the event that a board member is graduating at the conclusion of the Fall term, the member can write a letter of appeal to the Judicial Board to receive the scholarship at the beginning of the Fall semester. This appeal is subject to the approval of the majority of the Judicial Board. These scholarship funds are subject to forfeiture for neglecting duties as outlined in Article IV, section 9 upon a proposal by a majority of executive board members and a hearing by the Judicial Board concluding in a majority vote of Judicial Board members. The Vice President of Accountability will moderate the hearing but will not have a final vote. If the Vice President of Accountability is the subject of the hearing the President will moderate and also not have a final vote.

Article V. The Panhellenic Delegates

Section 1. Authority

The governing body of the University of Maryland Panhellenic Association shall be the Panhellenic Delegates. It shall be the duty of the Panhellenic Delegates to conduct all business related to the overall welfare of the University of Maryland Panhellenic Association including, but not limited to: annually review and adjust total as needed; determine dues; approve the annual budget; consider extension; set a calendar of events; determine programming; and establish recruitment rules and recruitment style. The Panhellenic Delegates shall also have the authority to adopt rules governing the Panhellenic Association that do not violate the sovereignty, rights and privileges of member women's fraternities.

Section 2. Composition and Privileges

The University of Maryland Panhellenic Delegates shall be composed of one member and one alternate delegate from each regular, provisional and associate member group at University of Maryland as identified in Article III. The delegates shall be the voting members of the Panhellenic Association except as otherwise provided in Article III of these bylaws. The alternate delegates shall have voice but no vote. The alternate delegate shall act and vote in the place of the delegate when the delegate is absent. If both delegate and alternate are absent, the vote may be cast by a member of the fraternity, providing her credentials have been presented to the association president.

Section 3. Selection of Delegates and Alternates

Delegates and alternates to the Panhellenic Association shall be selected by their respective women's fraternity chapters to serve for a term of one year commencing upon selection by the chapter.

Section 4. Delegate Vacancies

When a delegate vacancy occurs, it shall be the responsibility of the fraternity affected to select a replacement within 2 weeks and to notify the Panhellenic Association secretary of her name, address and telephone number.

Section 5. Regular Meetings

Regular meetings of the Panhellenic Delegates shall be held at a time and place established at the beginning of each academic term.

Section 6. Special Meetings

Special meetings of the Panhellenic Delegates may be called by the president when necessary and shall be called by her upon the written request of no fewer than one-fourth of the member women's fraternities of the University of Maryland Panhellenic Association. Notice of each special meeting of the Panhellenic Delegates shall be sent to each member of the Panhellenic Delegates at least 24 hours prior to convening the meeting; however, such notice may be waived, and attendance at such meeting shall constitute waiver of said notice.

Section 7. Quorum

Two-thirds of the delegates from the member fraternities of the University of Maryland Panhellenic Association shall constitute a quorum for the transaction of business.

Section 8. Vote Requirements

- A. Proposed motions on issues that impact a chapter as a whole must be announced at a previous meeting to allow opportunity for chapter input before a vote may be taken on the issue.
- B. A two-thirds vote of the Panhellenic Delegates shall be required to approve a recolonization plan and for all extension-related votes. All other votes, unless specified in these bylaws, shall require a majority vote for adoption. (See the Article on Amendment of Bylaws for specific voting requirements for the amendment of these bylaws.)
- C. In the event of a tie vote, the motion does not pass.
- D. In the event of a tie vote for election of new officers, each candidate will be given an additional one minute speech and a second ballot will be cast by delegates. In the event of a tie on the second ballot, the slated candidate will be elected to the position. In the event that the slated candidate is not one of the remaining candidates due to the run-off procedure, the outgoing Executive Board will cast the tie-breaking vote.

Article VI. The Executive Board

Section 1. Composition

The composition of the Executive Board shall be as follows:

- President
- Vice President of Accountability
- Vice President of External Affairs
- Vice President of Recruitment
- Vice President of Administrative Affairs
- Vice President of Community Excellence
- Vice President of Risk Management
- Vice President of Membership Development
- Vice President of Public Relations
- Vice President of Diversity & Inclusion

Section 2. Duties

The Executive Board shall administer routine business between meetings of the Panhellenic Delegates and such other business as has been approved for action by Panhellenic Delegates vote. At the next regular meeting of the Panhellenic Delegates, the Executive Board shall also report all action it has taken and record the action in the minutes of that meeting.

Section 3. Regular Meetings

Regular meetings of the Executive Board shall be held weekly at a time and place established at the beginning of each academic term.

Section 4. Special Meetings

Special meetings of the Executive Board may be called by the president when necessary and shall be called by her upon the written request of three members of the Executive Board.

Section 5. Quorum

A majority of Executive Board members shall constitute a quorum for the transaction of business.

Article VII. The Panhellenic Advisor

Section 1. Appointment

The Panhellenic advisor of the University of Maryland Panhellenic Association shall be appointed by the University of Maryland Department of Fraternity and Sorority Life administration.

Section 2. Authority

The Panhellenic advisor shall serve in an advisory capacity to the University of Maryland Panhellenic Association. The Panhellenic advisor shall have voice but no vote in all meetings of the Panhellenic Delegates and the Executive Board.

Article VIII. Committees

Section 1. Standing Committees

- A. The standing committees of the University of Maryland Panhellenic Association shall be the Judicial Board, Recruitment Committee, and all other Committees deemed necessary by the Vice President at the time.
- B. Term. The standing committees shall serve for a term of one year, which shall coincide with the term of the officers.
- C. General Requirements
 - a. It shall be the responsibility of the outgoing committee members and chair to adequately train the respective incoming committee members and chair, and to ensure that these women are aware of the responsibilities of their positions.
 - b. Only active and initiated undergraduate members can hold a committee position.
 - c. Any problems with individual committee members will be dealt with by the executive board officer in charge of that committee.

Section 2. Appointment of Committee Membership

The Executive Board members shall appoint members and chairmen of their own standing and special committees, except as provided otherwise in these bylaws, and, in making these appointments, recognize fair representation from all member women fraternities as much as possible. The president shall be an ex-officio member of all committees except the Judicial Board.

Section 3. Judicial Board

The Judicial Board shall consist of the Vice President of Accountability as chairman and one representative from each member chapter (sixteen total). The Panhellenic advisor shall serve as a nonvoting ex-officio member. The Judicial Board members shall participate in training to be educated about the purpose of the board, the rules and regulations the Judicial Board will monitor, the procedures to be followed, proper questioning techniques, the rights of the charged organizations, evaluating evidence, and deliberations and sanctioning. The Judicial Board shall educate member fraternities about the Panhellenic judicial procedure. It shall be the Judicial Board's duty to hold a hearing to adjudicate all alleged violations of the NPC Unanimous Agreements and the bylaws, code of ethics, standing rules and membership recruitment regulations of the University of Maryland Panhellenic association that are not settled informally or through mediation. Should a chapter violate the Social Event Monitoring Policy, applicable to both Panhellenic and Interfraternity chapters, the judicial process that follows will be completed in accordance with the Interfraternity Council/Panhellenic Association Social Judicial Policy, also applicable to both Panhellenic and Interfraternity chapters. Hearings that fall under the jurisdiction of the IFC/PHA Social Judicial Policy shall be conducted by members of the Interfraternity Council Judicial Board and members of the Panhellenic Association Judicial Board, as stated in the IFC/PHA Social Judicial Policy. The members of the Judicial Board shall maintain confidentiality throughout and upon completion of the judicial process.

Section 4. Recruitment Committee

The Vice President of Recruitment shall preside over the Recruitment Committee. The Recruitment Committee shall consist of an Assistant Vice Presidents of Recruitment and two Rho Gamma Coordinators. This committee shall review and develop membership recruitment rules and submit them for discussion and approval to the Panhellenic Delegates before the end of the academic term preceding the membership recruitment period. After each membership recruitment period, the Vice President of Recruitment shall present a full report, including recommendations, to the Panhellenic

Delegates based on an analysis of the recruitment statistics and recruitment evaluations from new members, potential new members who withdrew, each member group and chapter advisor.

- The Assistant Vice President of Recruitment shall assume the duties of the Vice President of Recruitment in her absence. She shall assist with any and all aspects of the formal recruitment process, such as managing the ICS program and placing PNMs into Rho Gamma groups.
- The Rho Gamma Coordinators shall assist in the selection of Rho Gammas. They are responsible for planning and facilitating the Rho Gamma class. They shall lead the Rho Gammas during the term leading up to, and all the way through the recruitment process.

Section 5. Other Committees

Other such committees, standing or special, shall be appointed as deemed necessary by the Executive Board members of the Panhellenic Association.

Article IX. Finances

Section 1. Fiscal Year

The fiscal year of the University of Maryland Panhellenic Association shall be from approximately March 26th to March 26th inclusive. This includes three semesters' worth of Panhellenic Association membership dues.

Section 2. Contracts

The signature of the President and/or Vice President of Administrative Affairs shall be required to bind the University of Maryland, College Park Panhellenic Association to any contract.

Section 3. Checks

All checks issued on behalf of the University of Maryland Panhellenic Association shall be signed by the Vice President of Administrative Affairs and, if needed, countersigned by the President.

Section 4. Payments

All payments due to the University of Maryland Panhellenic Association shall be received by the Vice President of Administrative Affairs, who shall record them. Checks for payments shall be made payable to the University of Maryland, College Park Panhellenic Association.

Section 5. Dues

- A. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
- B. Panhellenic Association membership dues shall be an assessment per member and new member every semester. As of Spring 2017, dues are \$25 per member.
 - Dues are determined the first month of each semester by using the chapter roster on file.
 - The dues of each Panhellenic Association member fraternity shall be payable once a semester by date determined by the Vice President of Administrative Affairs.
 - SEM Dues shall be payable the first week of the semester.

Section 6. Fees and Assessments

The Panhellenic Association shall have the authority to determine fees and assessments as may be considered necessary. Fines shall be levied for the following violations and according to the following fine system. Positions can be fined for missing any meeting set by the PHA Executive Board as long as it is determined two weeks in advance.

1. Fine System

- a. Non-attendance at delegates' and presidents' meetings is \$25.00.
- b. Non-attendance at recruitment meetings, scholarship meetings, risk management meetings, public relations meetings, diversity & inclusion and cabinet meetings is \$25.00.
- c. Late dues are \$25.00 per week.
- d. Failure to submit 2 applications for the judicial board is \$25.00 for each application missing.
- e. Non-attendance at Jr. PHA meetings is \$25.00.

2. Fines

- a. All fines shall be paid within two weeks of notification. All fines shall be paid to the Vice President of Administrative Affairs. Late dues are \$25.00 per week.

3. Grants

- a. The maximum amount for a Grant shall be \$400 to each chapter.
- b. A chapter shall only apply for a grant once a calendar year.
- c. A grant shall only be used for programming purposes that can be beneficial to the chapter or others on campus. The grant money shall not be used for decorations, food, or funding a philanthropy event.

Article X. Extension

Section 1. Extension is the process of adding an NPC women's fraternity.

The University of Maryland Panhellenic Association shall follow all NPC Unanimous Agreements and NPC extension guidelines found on the NPC website and in the Manual of Information.

Section 2. Consideration shall be given to National Panhellenic Conference fraternities that have previously had chapters on the Campus and to those National Panhellenic Conference fraternities which have filed letters of interest.

Section 3. Only regular members of the Panhellenic Delegates shall vote on extension matters. A 2/3 vote of the delegates present shall be necessary to approve extension.

Article XI. Violation Resolution

Section 1. Violation

Chapters shall be held accountable for the conduct of their individual collegiate and alumnae members. Conduct contrary to the NPC Unanimous Agreements, these bylaws, standing rules

and/or membership recruitment regulations of the University of Maryland Panhellenic Association shall be considered a violation.

Section 2. Informal resolution

Members are encouraged to resolve alleged violations through informal discussion with the involved parties.

Section 3. Judicial process

If informal discussions are unsuccessful, the judicial process will be set in motion by filing a report of the alleged violation. The University of Maryland Panhellenic Association shall follow all mediation guidelines found in the Manual of Information.

- A. **Mediation.** Mediation is the first step of the judicial process. The University of Maryland Panhellenic Association shall follow all NPC Unanimous Agreements concerning the judicial process found in the Manual of Information.
- B. **Judicial Board hearing.** When a violation is not settled informally or through mediation, the Judicial Board shall resolve the issue in a Judicial Board hearing. Depending on the nature of the situation, mediation might not take place and a hearing might be called immediately if necessary. The Panhellenic Delegates shall adopt procedures in the standing rules for this purpose that are consistent with the NPC Unanimous Agreements.
- C. **Appeal of Judicial Board decision.** A decision of the Judicial Board may be appealed by any involved party to the NPC College Panhellenics Judicial Appeal Committee. The University of Maryland Panhellenic Association shall follow all NPC Unanimous Agreements concerning the appeals process found in the Manual of Information.

Article XII. Hazing

Per the Unanimous Agreements, the National Panhellenic Conference supports all efforts to eliminate hazing. All forms of hazing, new member day, and /or pre-initiation activities which would reflect unfavorably on the fraternity system shall be banned. Hazing is strictly prohibited on the University of Maryland campus and is considered a fundamental violation of human dignity. The University defines hazing as "intentionally or recklessly subjecting any person to the risk of bodily harm, or severe emotional distress, or causing or encouraging any person to commit an act that would be a violation of law or university regulations, for the purposes of initiating, promoting, fostering, or confirming any form of affiliation with a student group or organization, as defined by the University of Maryland Code of Student Conduct. The express or implied consent of the victim will not be a defense. Such activities and situations include but are not limited to: creation of excessive fatigue; physical and physiological shocks; public wearing of apparel which is conspicuous and not normally in good taste; engaging in public stunts and jokes; morally degrading or humiliating games and activities; late night sessions which interfere with scholastic activities; and any other activities which are not consistent with the regulations and policies of the educational institution.

Article XIII. Parliamentary Authority

The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the University of Maryland Panhellenic Association in all cases to which they are applicable and in which they are not inconsistent with the NPC Unanimous Agreements, these bylaws and any special rules of order the University of Maryland Panhellenic Association may adopt.

Article XIV. Philanthropy

The philanthropy of the University of Maryland Panhellenic Association shall be Circle of Sisterhood.

Article XV. Statement on Unrecognized Groups

PHA does not condone the co-sponsorship of social events (as defined in Appendix A of the Social Judicial Policy) with an underground organization. Member chapters found responsible for co-sponsoring an event with an underground organization shall be directed to the PHA VP of Accountability for review. The definition of an underground organization is as follows:

- A. Any group whose members attempt to act as a chapter or use/allude to Greek letters to identify themselves, despite a loss or lack of local/national recognition. Characteristics of an underground organization include but are not limited to:
 - Hosting social events as an organization as defined in the SEM policy without paying SEM dues.
 - Hosting or co-hosting social events as an organization where the majorities of attendees are initiated or associate members of any Greek council.
 - Regular meetings and communication between a significant portion of the group to organize group activities that mimic those of a Greek organization.
 - Practicing a defined "initiation ritual" as an organization.

Article XVI. Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of the University of Maryland Panhellenic Delegates by a two-thirds vote, provided that the proposed amendment has been announced and submitted in writing at the previous regular meeting allowing an opportunity for chapter input.

Article XVII. Dissolution

This Association shall be dissolved when only one regular member exists at University of Maryland. In the event of the dissolution of this Association none of the assets of the Association shall be distributed to any members of the Association, but after payment of the debts of the Association its assets shall be given to the National Panhellenic Conference.